

Developing an Eye for Accuracy



The cost of errors is scary!

October

Name: _____

Department: _____

Date: _____

Please record your time here: _____

(Time limit: 3 minutes)

Score: / 25

Developing an Eye for Accuracy **October**

Compare each item in Column 1 to its match in Column 2. If the items are the same, put a tick in the 'S' column. If the items are different, put a tick in the 'D' column, and then circle the error in Column 2. Please write how long it takes you to complete this exercise on the front of this paper.

Pumpkin pie	S	D	Pumpkin pie
Ghosts and ghouls	S	D	Ghosts and ghoules
Apple bobbing	S	D	Apple bobbing
Trick or treat	S	D	Trick or teat
31st October 2018	S	D	31st Octobre 2018
black.witch@halloween.net	S	D	blackwitch@halloween.net
Mr Iain De'ath	S	D	Mr Ian De'ath
£666.99	S	D	£669.99
Ms Jessica Faerie	S	D	Miss Jessica Faerie
Witch's broomstick	S	D	Witches broomstick
All Hallows' Eve	S	D	All Hallows' Eve
13 superstitions	S	D	13 superstitions
Celts and druids	S	D	Celts and driuds
IB990-889B	S	D	1B990-889B
Skeleton ref.: 789-AZ5-891	S	D	Skeleton ref.: 789-A25-891
Spooky ghost costume ref.: 98891	S	D	Spook ghost costume ref.: 98891
313 Haunted Woods Drive	S	D	313 Haunted Woods Drive
Cobweb cupcakes	S	D	Cobbweb cupcakes
Lime Green 14-0452 TPX	S	D	Lime Green 14-0542 TPX
www.ghostlycapers.com	S	D	www.ghostlycapers.co.uk
Tel.: 01638 723590	S	D	Tel.: 01368 723590
Vampires and zombies	S	D	Vanpires and zombies
£45.55	S	D	£45.45
Grim reaper	S	D	Grim repear
Jack O'Lantern	S	D	Jack O'Lantern

Developing an Eye for Accuracy **October**

Pumpkin pie	✓	D	Pumpkin pie	
Ghosts and ghouls	S	✓	Ghosts and ghoul e s	Extra e
Apple bobbing	✓	D	Apple bobbing	
Trick or treat	S	✓	Trick or teat	Missing r
31st October 2018	S	✓	31st Octob r e-2018	Transposition
black.witch@halloween.net	S	✓	black w itch@h a ll	Missing .
Mr Iain De'ath	S	✓	Mr Iain De' a th	Missing i
£666.99	S	✓	£66 9 .99	6 not 9
Ms Jessica Faerie	S	✓	Miss Jessica Faer e	Ms not Miss
Witch's broomstick	S	✓	Witch e s broomst i ck	Extra e
All Hallows' Eve	✓	D	All Hallows' Eve	
13 superstitions	✓	D	13 superstitions	
Celts and druids	S	✓	Celts and dru i d e s	Transposition
IB990-889B	S	✓	I 990-889 B	I not 1
Skeleton ref.: 789-AZ5-891	S	✓	Skeleton ref.: 789-A Z 5-891	Z not 2
Spooky ghost costume ref.: 98891	S	✓	Spook y ghost costu m e	Missing y
313 Haunted Woods Drive	✓	D	313 Haunted Woods Drive	
Cobweb cupcakes	S	✓	Cob w eb cupc a ck e s	Extra b
Lime Green 14-0452 TPX	S	✓	Lime Green 14-0 5 42 TPX	Transposition
www.ghostlycapers.com	S	✓	www.ghostlycapers. co .uk	com not co.uk
Tel.: 01638 723590	S	✓	Tel.: 01 3 68 723590	Transposition
Vampires and zombies	S	✓	Vamp i res and zomb i e s	m not n
£45.55	S	✓	£45. 4 5	5 not 4
Grim reaper	S	✓	Grim re a p e r	Transposition
Jack O'Lantern	✓	D	Jack O'Lantern	

How did you do in the test? And what does it mean?

There are just 25 pieces of data to compare and verify, so even just one mistake equates to a 4% error rate. The test should have taken no more than three minutes to complete. Imagine your people made one error every three minutes. That's 20 errors every hour and 140 errors in a seven hour day. Now think about the number of people you employ who are reading, checking or transferring data. It's easy to see how it mounts up!

An error is made in just a second or two. But how long does it take to find and correct it, once it's been made? And what are the consequences in terms of wasted time and productivity? And consider the cost implications of the errors themselves.

The reason we all make mistakes is because we are human. It doesn't matter how experienced, how conscientious or how senior we are, the physical structure of the human eye and the way our brains and eyes co-ordinate all conspire to make us vulnerable to making mistakes.

The good news is that accuracy is a trainable skill. We can all learn to become more accurate.

At Scott Bradbury we specialise in data accuracy skills. We work with organisations to reduce errors, save money and boost productivity. We develop the accuracy skills of people who in-put, transfer and check data, enabling them to process information efficiently and accurately.

Developing an Eye for Accuracy Training

Developing an Eye for Accuracy is our core training programme. Delegates learn and practise proven accuracy techniques and how to apply them to the work they do.

Delegates complete pre-course and post-course assessments to enable us to measure the group's improvement in accuracy and speed. Delegates also record the errors they make during the programme and from this a personalised 'error pattern' emerges which is specific to them and alerts them to areas where they are most prone to make a mistake.

Measurable Return on Investment

Results from the programme are measurable and the return on investment is demonstrable. Typically delegates achieve a 60% reduction in errors and a 3% increase in processing speed. We also provide additional testing to use back in the workplace so you can monitor accuracy performance in the months following the initial training.

Free Demonstration

A free demonstration shows how the accuracy techniques work and the typical cost savings and productivity gains you can expect to achieve. We also share tips for building an internal accuracy culture where people are motivated to get it right first time, every time.

Find out more from the experts in accuracy skills.

Call +44(0)1638 723590 or email accuracy@scottbradbury.co.uk