

Developing an Eye for Accuracy



ERRORS COME BACK TO BITE YOU!

April

Name: _____

Department: _____

Date: _____

Please record your time here: _____

(Time limit: 3 minutes)

Score: / 25

Developing an Eye for Accuracy *April*

Compare each item in Column 1 to its match in Column 2. If the items are the same, put a tick in the 'S' column. If the items are different, put a tick in the 'D' column, and then circle the error in Column 2. Please write how long it takes you to complete this exercise on the front of this paper.

Easter egg hunt	S	D	Easter egg hunt
Resurrection	S	D	Resurrection
EAT5569938	S	D	EAT5566938
Chocolate egg	S	D	Chocolate egg
Easter activities	S	D	Easter activities
Yellow chick	S	D	Yellow chick
Crucifixion	S	D	Crucifixion
Daffodils	S	D	Daffodills
Hot Cross Buns	S	D	Hot Cross Bums
Simnel cake	S	D	Simmnel cake
Narcissi	S	D	Narccissi
Good Friday	S	D	Good Friday
Easter Monday	S	D	Eater Monday
SJ-9987-AV	S	D	SJ-9887-AV
Ref:WFBunnie	S	D	Ref:WEBunnie
Mr Hugh Murray	S	D	Mr Hugh Murrey
Easter holiday	S	D	Easter holidays
Long weekend	S	D	Long weekend
\$505.00	S	D	\$505.00
£4,055.65	S	D	£4,055.65
Basket of eggs	S	D	Basket of eggs
Miss Jennifer Murrell	S	D	Miss Jennifer Murell
March & April 2011	S	D	March & April 2017
29/03/13 – 01/04/13	S	D	29/03/13 – 01/03/13
Springtime	S	D	Spring time

Developing an Eye for Accuracy *April*

Easter egg hunt	✓	D	Easter egg hunt	
Resurrection	✓	D	Resurrection	
EAT5569938	S	✓	EAT5569938	9 not 6
Chocolate egg	✓	D	Chocolate egg	
Easter activities	S	✓	Easter activities	Missing i
Yellow chick	✓	D	Yellow chick	
Crucifixion	S	✓	Crucifixion	Extra t
Daffodils	S	✓	Daffodils	Extra l
Hot Cross Buns	S	✓	Hot Cross Bums	n not m
Simnel cake	S	✓	Simnel cake	Extra m
Narcissi	S	✓	Narcissi	Extra c
Good Friday	✓	D	Good Friday	
Easter Monday	S	✓	Eater Monday	Missing s
SJ-9987-AV	S	✓	SJ-9867-AV	9 not 8
Ref:WFBunnie	S	✓	Ref:WEBunnie	F not E
Mr Hugh Murray	S	D	Mr Hugh Murrey	a not e
Easter holiday	S	✓	Easter holidays	Extra s
Long weekend	✓	D	Long weekend	
\$505.00	✓	D	\$505.00	
£4,055.65	✓	D	£4,055.65	
Basket of eggs	✓	D	Basket of eggs	
Miss Jennifer Murrell	S	✓	Miss Jennifer Murell	Missing r
March & April 2011	S	✓	March & April 2017	1 not 7
29/03/13 – 01/04/13	S	✓	29/03/13 – 01/03/13	4 not 3
Springtime	S	✓	Spring time	Extra space

How did you do? And what does it mean?

There are just 25 pieces of information to compare and verify in the test – just one mistake equates to a 4% error rate. The test should take no more than three minutes to complete. Imagine if your people made one error every three minutes! That's 20 errors every hour and 140 errors in a seven-hour day. It's easy to see how it mounts up.

An average error rate of just 3% wastes around 20% of your salary bill in lost productivity alone. No-one likes having to re-do work and sort out problems arising from mistakes. Accuracy skills training boosts personal effectiveness and organisational efficiency.

Proven to work

For fifteen years we've been working with organisations to improve their people's accuracy skills. Typically, participants achieve a 60% reduction in errors.

Our unique programmes

Developing an Eye for Accuracy – our flagship in-house data accuracy programme for people who work with information

Preventing Mistakes at Work – our practical in-house workshop for reducing the incidence of 'silly' human error

Accurate Documentation Skills – our practical in-house workshop for people who work with written communications

One-day Accuracy Skills – our open course for individuals seeking to improve their attention to detail

Free consultation

A free consultation enables you to explore how accuracy training works and the typical cost savings and productivity gains you can expect to achieve. Pick up useful advice on how accuracy skills training relates to the work your people do and how you can take advantage of the proven methodologies for reducing error.

Contact us

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= 3 IN EVERY 100
TRANSACTIONS CONTAIN AN ERROR



**IT'S LIKE
HAVING
YOUR OWN
ERROR
DEPARTMENT**



**TIME
WASTED**



**STRESS
CAUSED**



**MONEY
WASTED**

DELIVERING
Developing an
Eye for Accuracy
SINCE 2003

