

Developing an Eye for Accuracy



It's cool to be accurate!

August

Name: _____

Department: _____

Date: _____

Please record your time here: _____

(Time limit: 3 minutes)

Score: / 25

Developing an Eye for Accuracy **August**

Compare each item in Column 1 to its match in Column 2. If the items are the same, put a tick in the 'S' column. If the items are different, put a tick in the 'D' column, and then circle the error in Column 2. Please write how long it takes you to complete this exercise on the front of this paper.

Justin Sommers	S	D	Justine Sommers
Bank Holiday Monday	S	D	Bank Holliday Monday
Sunlit Drive	S	D	Sunlight Drive
Sun tan lotion	S	D	Sun tan lotion
Susan Halliday	S	D	Susan Holliday
No vacancies	S	D	No vaccancies
03/08/20	S	D	08/08/20
Barker & McKenzie	S	D	Baker & McKenzie
Philip Beach	S	D	Phillip Beach
07719158819	S	D	07791158819
84 Sun Lane	S	D	84 Son Lane
Voucher AB559	S	D	Voucher AB559
£17.80 day return	S	D	£17.30 day return
£28,000	S	D	£2,800
Offer ends 31 st August	S	D	Offer ends 31 August
Flight number EZY0474	S	D	Flight number ESY0474
Passport number: 778912348	S	D	Passport number: 779812348
Booking ref: ABDA781Y	S	D	Booking ref: ADDA781Y
Weight limit: 15kg	S	D	Weight limit: 18kg
Guest name: Mrs Josephine Butler	S	D	Guest name: Mrs Josephine Butler
4 th August 2020	S	D	4 th August 2020
Booking fee: £10	S	D	Booking fee: £100
Miss Claire Bernard	S	D	Miss Claire Barnard
780,00	S	D	788,00
Visitors' book	S	D	Visitors' book

How did **you** do?

There are just 25 pieces of information to compare and verify in the test – just one mistake equates to a 4% error rate. The test should take no more than three minutes to complete. Imagine if your people made one error every three minutes! That's 20 errors every hour and 140 errors in a seven-hour day. It's easy to see how it mounts up.

What does it mean?

Our results from the ten most recent courses delivered show participants have an average error rate of 3%. We find people typically spend 19% of their time making, finding and fixing those mistakes. No-one likes having to re-do work and sort out problems arising from mistakes. Accuracy skills training boosts personal effectiveness and organisational efficiency.

That's 19% of your company's salary bill

It's like employing your own error department!



Results show a 57% reduction in errors!

That's £1,932 saved per person per year



Proven to work

Since 2003 we have been working with organisations across the UK to improve people's accuracy skills. The training improves the quality of your operations, delivers cost-saving gains and increases productivity. Typically, our participants achieve a 57% reduction in errors. A return on investment saving is calculated through the value of time saved through making fewer errors. The typical saving is £1,932 per person per year. Think also of the savings from fewer fines, fewer compensation payments and improved reputation!

Which workshop is best for you?

Developing an Eye for Accuracy

Our flagship in-house workshop for people who work with data and information

Accurate Written Communication

Our interactive in-house workshop for people who work with documents and emails

Preventing Mistakes at Work

Our practical in-house workshop for reducing the incidence of 'silly' human error

One-day Accuracy Skills

Our open workshop for individuals seeking to improve their attention to detail



Contact us for a demo

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Alice Hubbard

Senior Account Manager, Scott Bradbury Limited.



Where do we get our facts and figures from? The results are taken from the last ten *Developing an Eye for Accuracy* workshops delivered. The average salary of the participants is £22,000 (working 37.5 hours per week). Figures last updated September 2019.

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Bank Holiday Monday	S	✓	Bank Holliday Monday	Extra l
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Sun tan lotion	✓	D	Sun tan lotion	
Susan Halliday	S	✓	Susan Holliday	a not o
No vacancies	S	✓	No vacancices	Extra c
03/08/20	S	✓	08/00/20	3 not 8
Barker & McKenzie	S	✓	Baker & McKie	Missing r
Philip Beach	S	✓	Phillip Beach	Extra l
07719158819	S	✓	07791456619	Transposition
84 Sun Lane	S	✓	84 Son Lane	u not o
Voucher AB559	✓	D	Voucher AB559	
£17.80 day return	S	✓	£17.30 day return	8 not 3
£28,000	S	✓	£2,800	Transposition & Missing 0
Offer ends 31 st August	S	✓	Offer ends 31 August	Missing st
Flight number EZY0474	S	✓	Flight number ESY0474	z not s
Passport number: 778912348	S	✓	Passport number: 779842348	Transposition
Booking ref: ABDA781Y	S	✓	Booking ref: ADPA781Y	B not D
Weight limit: 15kg	S	✓	Weight limit: 18kg	5 not 8
Guest name: Mrs Josephine Butler	✓	D	Guest name: Mrs Josephine Butler	
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Booking fee: £10	S	✓	Booking fee: £100	Extra 0
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780,00	S	✓	788,00	0 not 8
Visitors' book	✓	D	Visitors' book	