

# Developing an Eye for Accuracy



Remember, remember, be right in November  
Correcting mistakes costs a lot!!

## NOVEMBER

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Date: \_\_\_\_\_

Please record your time here: \_\_\_\_\_

(Time limit: 3 minutes)

Score:     / 25

## Developing an Eye for Accuracy **NOVEMBER**

Compare each item in Column 1 to its match in Column 2. If the items are the same, put a tick in the 'S' column. If the items are different, put a tick in the 'D' column, and then circle the error in Column 2. Please write how long it takes you to complete this exercise on the front of this paper.

guy.fawkes@parliament.gov.uk	S	D	guy.fawlkes@parliament.gov.uk
30 <sup>th</sup> November 1952	S	D	30 <sup>th</sup> November 1952
Diwali 7 November 2018	S	D	Diwali 7 November 2018
Fireworks party	S	D	Fireworks party
Festival of Lights	S	D	Festival of Light
5 <sup>th</sup> November 1605	S	D	5 <sup>th</sup> November 1605
266 sparklers	S	D	266 sparklers
36 barrels of gunpowder	S	D	36 barrels gunpowder
18 pumpkins	S	D	18 pumkins
6.68kg	S	D	6.86kg
Autumn	S	D	Autumm
Armistice Day	S	D	11 <sup>th</sup> November
chrysanthemum	S	D	chrysanthemum
average rainfall 63mm	S	D	average rainfall 63m
temperature range 19°C to -2°C	S	D	temperature range 19°C to -2°C
£544.42	S	D	£544.22
<a href="http://www.bbc.co.uk/weatherwatchers">http://www.bbc.co.uk/weatherwatchers</a>	S	D	<a href="http://www.bbc.co.uk/weatherwatchers">hpt://www.bbc.co.uk/weatherwatchers</a>
St. Andrew's Day	S	D	St. Andrews Day
#Autumnaccuracy	S	D	#Autumnaccuracy
Code: GF-SW1A-066	S	D	Code: GF-SW1A-066
Davis Cup Final 24-26 November 2017	S	D	Davis Cup Final 24-26 November 2017
@bbcautumnwatch	S	D	@bbautumnwatch
Abu Dhabi F1 Grand Prix	S	D	Abu Dabi F1 Grand Prix
Thanksgiving Day	S	D	Thanksgiving Day
Thursday, November 8, 2018	S	D	Thursday, November 9, 2018

# Developing an Eye for Accuracy **NOVEMBER**

guy.fawkes@parliament.gov.uk	S	✓	guy.fawkes@parliam	Extra l
30 <sup>th</sup> November 1952	✓	D	30 <sup>th</sup> November 1952	
Diwali 7 November 2018	✓	D	Diwali 7 November 2018	
Fireworks party	✓	D	Fireworks party	
Festival of Lights	S	✓	Festival of Light	Missing s
5 <sup>th</sup> November 1605	✓	D	5 <sup>th</sup> November 1605	
266 sparklers	✓	D	266 sparklers	
36 barrels of gunpowder	S	✓	36 barrels gunpowder	Missing of
18 pumpkins	S	✓	18 pumkins	Missing p
6.68kg	S	✓	6.86kg	Transposition
Autumn	S	✓	Autum	n not m
Armistice Day	S	✓	11 <sup>th</sup> November	Wrong data
chrysanthemum	✓	D	chrysanthemum	
average rainfall 63mm	S	✓	average rainfall 63m	Missing m
temperature range 19°C to -2°C	✓	D	temperature range 19°C to -2°C	
£544.42	S	✓	£544.2£	4 not 2
<a href="http://www.bbc.co.uk/weatherwatchers">http://www.bbc.co.uk/weatherwatchers</a>	S	✓	<a href="http://www.bbc">http://www.bbc</a>	Missing t
St. Andrew's Day	S	✓	St. Andrews Day	Missing '
#Autumnaccuracy	✓	D	#Autumnaccuracy	
Code: GF-SW1A-066	✓	D	Code: GF-SW1A-066	
Davis Cup Final 24-26 November 2017	✓	D	Davis Cup Final 24-26 November 2017	
@bbcautumnwatch	S	✓	@bbcautumn	Missing c
Abu Dhabi F1 Grand Prix	S	✓	Abu Dabi F1 Grand	Missing h
Thanksgiving Day	✓	D	Thanksgiving Day	
Thursday, November 8, 2018	S	✓	Thursday, November 9, 2018	8 not 9

## How did you do? And what does it mean?

There are just 25 pieces of information to compare and verify in the test – just one mistake equates to a 4% error rate. The test should take no more than three minutes to complete. Imagine if your people made one error every three minutes! That's 20 errors every hour and 140 errors in a seven-hour day. It's easy to see how it mounts up.

An average error rate of just 3% wastes around 20% of your salary bill in lost productivity alone. No-one likes having to re-do work and sort out problems arising from mistakes. Accuracy skills training boosts personal effectiveness and organisational efficiency.

### Proven to work

For fifteen years we've been working with organisations to improve their people's accuracy skills. Typically, participants achieve a 60% reduction in errors.

### Our unique programmes

*Developing an Eye for Accuracy* – our flagship in-house data accuracy programme for people who work with information

*Preventing Mistakes at Work* – our practical in-house workshop for reducing the incidence of 'silly' human error

*Accurate Documentation Skills* – our practical in-house workshop for people who work with written communications

*One-day Accuracy Skills* – our open course for individuals seeking to improve their attention to detail

### Free consultation

A free consultation enables you to explore how accuracy training works and the typical cost savings and productivity gains you can expect to achieve. Pick up useful advice on how accuracy skills training relates to the work your people do and how you can take advantage of the proven methodologies for reducing error.

### Contact us

[www.accuracyprogramme.co.uk](http://www.accuracyprogramme.co.uk)

+44 (0)1638 723590

[accuracy@scottbradbury.co.uk](mailto:accuracy@scottbradbury.co.uk)



**= 3 IN EVERY 100**  
TRANSACTIONS CONTAIN AN ERROR



**IT'S LIKE HAVING YOUR OWN ERROR DEPARTMENT**



**TIME WASTED**



**STRESS CAUSED**



**MONEY WASTED**

**DELIVERING**  
**Developing an Eye for Accuracy**  
**SINCE 2003**

