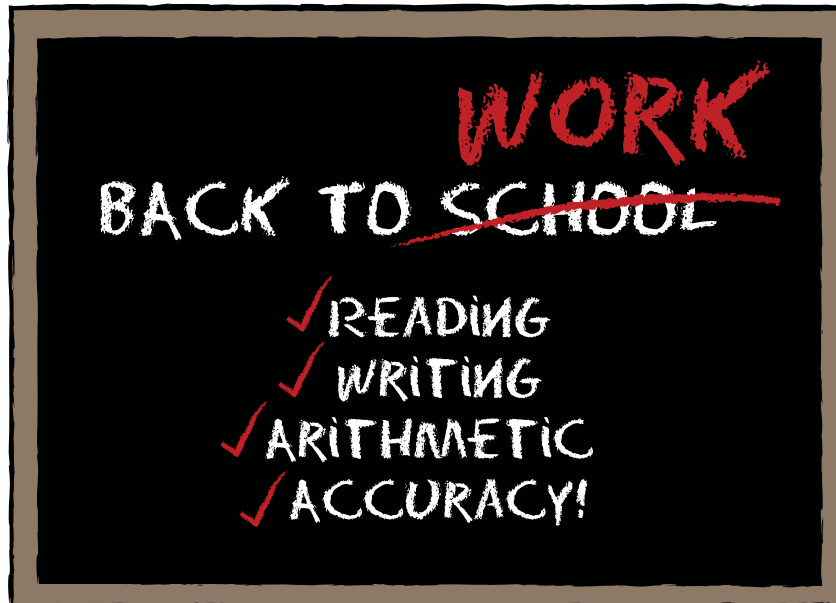


Developing an Eye for Accuracy



A is for Accuracy.
The core skill you don't learn at school.

Name: _____

Department: _____

Date: _____

Please record your time here: _____

(Time limit: 3 minutes)

Score: / 25

Developing an Eye for Accuracy **WORK** ~~BACK TO SCHOOL~~

Compare each item in Column 1 to its match in Column 2. If the items are the same, put a tick in the 'S' column. If the items are different, put a tick in the 'D' column, and then circle the error in Column 2. Please write how long it takes you to complete this exercise on the front of this paper.

Term starts: 5 th September 2016	S	D	Term starts: 5 th September 2016
$344 + 344 = 688$	S	D	$344 + 344 = 688$
accuracy@scottbradbury.co.uk	S	D	accuracy@scottbadbury.co.uk
A is for accuracy	S	D	A is for accuracy
B is for blunders	S	D	B is for blunders
C is for concentration	S	D	C is for concentration
Shakespeare's 400 th anniversary	S	D	Shakespeare's 400 th anniversary
Battle of Naseby: 14 th June 1645	S	D	Battle of Naselby: 14 th June 1645
$766 + 699 = 1,465$	S	D	$766 + 699 = 1,465$
Mr Simmonds	S	D	Mr Simmons
Rubidium Rb 37	S	D	Rubidium Rh 37
GCSE results	S	D	GSCE results
$a = (v-u) \div t$	S	D	$a = (u-v) \div t$
Sons and Lovers by DH Lawrence	S	D	Sons and Lovers by DH Lawnrence
Manganese Mn 25	S	D	Mangagnese Mn 25
Miss Stevens	S	D	Miss Stevens
Comprehension test	S	D	Comprehension test
Key stage 3	S	D	Key stage B
Copernicium Cn 112	S	D	Copernicium Cn 112
WH Auden	S	D	WN Auden
$GPE = m \times g \times h$	S	D	$GPE = m \times g \times h$
Punctuation and grammar	S	D	Punctuaton and grammar
1,669 pupils	S	D	1,699 pupils
Robert Louis Stevenson	S	D	Robert Louis Stevenson
45,442 divided by 5 = 9,088.4	S	D	45,422 divided by 5 = 9,088.4

Developing an Eye for Accuracy **WORK** ~~BACK TO SCHOOL~~

Term starts: 5 th September 2016	✓	D	Term starts: 5 th September 2016	
344 + 344 = 688	✓	D	344 + 344 = 688	
accuracy@scottbradbury.co.uk	S	✓	accuracy@scottbradbury.co.uk	Missing r
A is for accuracy	✓	D	A is for accuracy	
B is for blunders	✓	D	B is for blunders	
C is for concentration	S	✓	C is for concentration	Missing r
Shakespeare's 400 th anniversary	✓	D	Shakespeare's 400 th anniversary	
Battle of Naseby: 14 th June 1645	S	✓	Battle of Naseby: 14 th June	Extra l
766 + 699 = 1,465	✓	D	766 + 699 = 1,465	
Mr Simmonds	S	✓	Mr Simmons	Missing d
Rubidium Rb 37	S	✓	Rubidium Rh 37	b not h
GCSE results	S	✓	GSCe results	Transposition
$a = (v-u) \div t$	S	✓	$a = (u-v) \div t$	Transposition
Sons and Lovers by DH Lawrence	S	✓	Sons and Lovers by DH Lawnce	Extra n
Manganese Mn 25	S	✓	Mangagnese Mn 25	Extra g
Miss Stevens	✓	D	Miss Stevens	
Comprehension test	✓	D	Comprehension test	
Key stage 3	S	✓	Key stage B	3 not B
Copernicium Cn 112	✓	D	Copernicium Cn 112	
WH Auden	S	✓	WN Auden	H not N
$GPE = m \times g \times h$	✓	D	$GPE = m \times g \times h$	
Punctuation and grammar	S	✓	Punctuaton and gram	Missing i
1,669 pupils	S	✓	1,699 pupils	6 not 9
Robert Louis Stevenson	✓	D	Robert Louis Stevenson	
45,442 divided by 5 = 9,088.4	S	✓	45,422 divided by	4 not 2

How did you do? And what does it mean?

There are just 25 pieces of information to compare and verify in the test – just one mistake equates to a 4% error rate. The test should take no more than three minutes to complete. Imagine if your people made one error every three minutes! That's 20 errors every hour and 140 errors in a seven-hour day. It's easy to see how it mounts up.

An average error rate of just 3% wastes around 20% of your salary bill in lost productivity alone. No-one likes having to re-do work and sort out problems arising from mistakes. Accuracy skills training boosts personal effectiveness and organisational efficiency.

Proven to work

For fifteen years we've been working with organisations to improve their people's accuracy skills. Typically, participants achieve a 60% reduction in errors.

Our unique programmes

Developing an Eye for Accuracy – our flagship in-house data accuracy programme for people who work with information

Preventing Mistakes at Work – our practical in-house workshop for reducing the incidence of 'silly' human error

Accurate Documentation Skills – our practical in-house workshop for people who work with written communications

One-day Accuracy Skills – our open course for individuals seeking to improve their attention to detail

Free consultation

A free consultation enables you to explore how accuracy training works and the typical cost savings and productivity gains you can expect to achieve. Pick up useful advice on how accuracy skills training relates to the work your people do and how you can take advantage of the proven methodologies for reducing error.

Contact us

www.accuracyprogramme.co.uk

+44 (0)1638 723590

accuracy@scottbradbury.co.uk



= 3 IN EVERY 100 TRANSACTIONS CONTAIN AN ERROR



IT'S LIKE HAVING YOUR OWN ERROR DEPARTMENT



TIME WASTED



STRESS CAUSED



MONEY WASTED

DELIVERING
Developing an Eye for Accuracy
SINCE 2003

